

Job Description

Board Member, City HR Association Limited

About the City HR Association

The City HR Association Limited (City HR) is a professional body which provides HR insights, collaboration, best practice, benchmarking and support to HR practitioners at all levels and to multiple stakeholders. Its mission is to “Act as the voice, be a technical resource and provide thought leadership to the City and Financial Services Community on people related issues.” It looks after approximately 150 firms in banking, asset management and insurance in addition to those entities who provide expertise and support to the sector. It was formed in 1973, meaning that we have over 50 years of looking after HR professionals in our sphere!

This work of the association is governed by our members in the form of our Board and Shadow Board. They in turn adhere to the City HR Board Charter.

The City HR Association is a not-for-profit and its official registration is as a Limited Company by Guarantee.

Role Overview

To lead, guide and manage the City HR Association Limited on matters pertaining to strategy, governance and development. Responsible for the stewardship of the association. A key element is ensuring the representation of members, maintaining the relevance of the association and acting as an ambassador and advocate for the group.

Board Directors may elect to manage either a constituency (eg the insurance sector, asset management sector etc) or a people management discipline (eg reward, culture, data analytics, AI) although this is not compulsory.

Board Responsibilities

To adhere to the general duties outlined in the UK Companies, 2006:

- Act within powers
- Promote the success of the company
- Exercise independent judgment
- Exercise reasonable care, skill and diligence
- Avoid conflicts of interest (a conflict situation)
- Not accept benefits from third parties
- Declare interests in proposed or existing transactions or arrangements with the company

Skills Required

It is desirable that applicants will have a board HR background and most importantly a real desire to shape and support the HR Function.

We have recently completed a board composition review and have identified the need for board members with the following experience and skills:

- Those with deep EDI, HR Operations, Technology and Resourcing skills
- Those with FinTech and PE experience

Time Commitment

In total, the expectation is that at all City HR board members hold office for a **3-year term** and attend:

- A minimum of 5 of the 8 scheduled board meetings
- The AGM where you will be re-elected
- Or participate in the City HR Annual Conference
- A minimum of 1 Quarterly in-person member forum.

This is a non-remunerated role, voluntary role.